

KALAMALKA ROTARY CLUB
Local Grants Funding
Application Form

The Kal Rotary Club's annual **Dream Auction**, held each November, allows us to support local projects and organizations to improve our community and the lives of our citizens.

This application form must be completed in full and forwarded, with attachments, to:

Kalamalka Rotary Club, Local Donations Committee, Attn: Michael Stamhuis, Chair
Please submit the application by email to KalRotaryDonations@gmail.com.

A. LOCAL GRANTS PROGRAM - GENERAL INFORMATION

Areas of Funding Focus

Parks and Recreation, Arts and Science, Education, Healthcare.

Eligibility Criteria

A qualifying funding project should have:

- broad community impact,
- a defined start and finish, and
- funding applied to capital costs rather than operating costs.

The applicant must demonstrate sustained organizational capacity and financial accountability.

Timeline

- Applications received from June through December will be considered in January.
- Subsequent applications received from January through May will be considered on a best effort basis and as funds are available.

Required Support Material

Submit the following:

- A completed Application Form – add additional lines or attachments as needed.
- A detailed project budget.
- The past 2 years of accountant-prepared Financial Statements, including Balance Sheet and Income & Expense Statements.
- Acknowledgement that, if applicable, it is the responsibility of the recipient to procure and pay for signage which recognizes Kal Rotary as a funder.

B. APPLICANT INFORMATION

Name of Organization:

Address:

Contact Name:

Phone:

E-mail:

How long has the organization existed?

What is the purpose of the organization?

C. PROJECT INFORMATION

Title of proposed project?

Describe the current project for which your organization is seeking funds.

How will our community benefit from this project and how many people will be affected?

How will the project be maintained/sustained?

D. FINANCIAL INFORMATION

What amount is requested for the project?

What date is the funding required for the project?

What is the total cost of the project?

Who will the cheque be payable to?

How much is your group contributing to this project?

What other funding for this project has been requested or committed to date?

Source and amount:

What fundraising activities has your group undertaken to raise funds for this project and the amount raised?

E. PARTICIPATION WITH KALAMALKA ROTARY

Have you received funding from Kalamalka Rotary Club before?

If so, when, amount, and for what projects?

How will the Kalamalka Rotary Club be recognized for its support? Please describe proposed recognition in detail. (It is the responsibility of the recipient to procure and pay for signage which recognizes Kalamalka Rotary as a funder.)

Can you think of a way your organization or members could donate to our Dream Auction?

/end

Thank you for your submission.

Please ensure that a project budget and your last two years of financial statements are included.

We will contact you if we require further information.